



Eastern
International
College

STUDENT ACADEMIC ADVISING FORM

Student Name: _____ Date: _____

Degree Program: _____ Course: _____

The estimated course grade to date (Check one that applies):

95-100 ___ 90-94 ___ 85-89 ___ 80-84 ___ 75-79 ___ 70-74 ___ 65-69 ___
60-64 ___ below 59 ___

If academic advising is due to poor academic performance, a breakdown of quiz, test, midterm, etc scores must be provided in the space below. You may leave the midterm exam blank if it still needs to be given.

Quizzes: _____

Tests (if applicable): _____

Homework: _____

Assignment: _____

Midterm exam: _____

Other (Please Identify): _____

RECOMMENDATIONS (Check all that apply)

_____ Need to improve attendance/tardiness.
_____ Attendance (1st Warning)
_____ Attendance (2nd Warning)

_____ Need to complete/submit missed course requirements (*Check all that apply*)

- () Homework/assignment*
- () Practical/skills test*
- () Quiz*
- () Midterm/final exam*
- () Research work/paper*
- () Others (Please specify) _____

**Make-up work for missed course requirements is given only for extenuating circumstances*

**Point deductions may be given for late assignments, homework, etc.*

_____ Recommended for tutoring (*Instructor and student must complete the Tutoring Recommendation Form*)

_____ Other (Please specify) _____

Remediation Plan (if necessary). You may use a separate sheet if needed.

Faculty Comment: _____

Faculty Signature: _____

Student Comment: _____

Student Signature: _____

Academic Official Notes:

Academic Official Signature: _____ **Date:** _____