



APPLICATION FOR GRADUATION

Important Deadlines

- Application Submission: April, 18, 2025
- Graduation Ceremony Date: June 5, 2025

Important Note for Spring 2025 and Summer 2025 Completion

Spring 2025 Candidates:

- Must be enrolled in all final requirements for Spring 2025
- Must maintain Satisfactory Academic Progress (SAP)
- May participate in the June 5, 2025, ceremony

Summer 2025 Candidates:

- Must be registered for all remaining courses by April 18, 2025
- Must maintain Satisfactory Academic Progress (SAP)
- May participate in the June 5, 2025, ceremony
- Maximum of three (3) courses can be pending for summer completion

Section 1: Personal Information

Legal Name (as it will appear on diploma):

First Name: _____ Middle: _____ Last: _____

Preferred Name (for ceremony): _____

Pronunciation Guide: _____

Student ID: _____

Cultural Name Order Preference (if different from Western format): _____

Section 2: Degree Information

Degree Program (select one):

- ☐ Associate of Applied Science in Nursing (ADN)
- ☐ Bachelor of Science in Dental Hygiene (BSDH)
- ☐ Bachelor of Science in Diagnostic Medical Sonography (BSDMS)
- ☐ Bachelor of Science in Nursing (BSN)
- ☐ Bachelor of Science in Nursing Completion (RN to BSN)
- ☐ Bachelor of Science in Dental Hygiene Completion (AAS-DH to BSDH)
- ☐ Bachelor of Science in Health Leadership Completion (BSHL)

Section 3 : Contact Information

Current Contact :

Office of the Registrar
January 2025

Phone: _____

Email: _____

Post-Graduation Contact (if different):

Phone: _____

Email: _____

Current Mailing Address:

Street: _____

City: _____ State: _____ ZIP: _____

Diploma Shipping Address (if different):

Street: _____

City: _____ State: _____ ZIP: _____

Emergency Contact During Graduation Period: Name:

Phone: _____

Relationship: _____

Section 4: Graduation Ceremony Information

Ceremony Attendance:

☐ I plan to attend the ceremony

☐ I do not plan to attend the ceremony

Note: The maximum number of guests per graduate will be announced through email or via the college website.

Section 5: Degree Completion Status

Expected Completion Term:

☐ Spring 2025

☐ Completed prior to Spring 2025

Remaining Requirements:

☐ All requirements completed

☐ Requirements pending (list courses below):

Pending Courses:

Section 6: Payment Information

One-time Non-refundable Graduation Fee: \$125

The graduation fee covers the diploma, ceremony participation, cap and gown, and processing. Please note that this fee applies regardless of whether the student chooses to attend the graduation ceremony.

*Office of the Registrar
January 2025*

Payment Method:

☐ Credit/Debit Card

☐ Money Order

Section 7: Program Publication Authorization

☐ Yes, I authorize Eastern International College to include my name and degree in the graduation program and related graduation publications

☐ No, I request my name and degree be kept private (you will still graduate, but your name will not appear in any public graduation materials)

Section 8: Certification

By signing this certification, I acknowledge that participating in the ceremony and/or submitting this application does not guarantee degree completion or graduation. A diploma will only be issued upon fulfilling all academic, financial, and graduation requirements. I certify that the information in this application is accurate and complete. By printing my name and signing, I confirm that I have read, understood, and agreed to these terms.

Name (Print) _____

Signature: _____ Date: _____

Note: Students who will be participating in the graduation ceremony will sign a separate attestation waiver.

Submission Instructions

Submit via one of these methods:

- Email: Scan and email to registrar@eiccollege.edu (Subject: Application for Graduation)
- In Person: Registrar's Office, Room 101
- Mail: Registrar, Eastern International College, 684 Newark Avenue, Jersey City, NJ 07306

Office Use Only

Application ID: _____

Date Received: _____

Received By: _____

Verification Checklist:

☐ Academic Requirements

☐ Graduation Fee

☐ Financial Clearance

☐ Required Documents

Status: _____

Comments: _____