



**Office of the Campus Director
684 Newark Avenue, Jersey City, NJ 07306
201-216-9901**

September 29, 2026

Re: Annual Campus Safety and Security Report 2025

We are pleased to present Eastern International College's (EIC) Annual Security Report, which is published annually and distributed by October 1. The report complies with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act). Eastern International College has committed resources to help maintain campus safety and keep our students safe and secure.

The policies and procedures described in the manual aim to protect our students, staff, administrators, and faculty. It is important that you familiarize yourself with them.

If you have questions, you may contact

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**Jeanne Clery Disclosure of Campus Security Policy and Campus Crime
Statistics Report
2025**

**Eastern International College
684 Newark Avenue
Jersey City, New Jersey 07306
Tel# 201-216-9901**

Revised September 29, 2026

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INTRODUCTION

In compliance with the federal Student Right-to-Know and Campus Security Act of 1990, Public Law 101-542 as amended into the Jeanne Clery Act of 1998, and the revisions of the 2010 HERA, Eastern International College (EIC) is pleased to provide you with this copy of the 2022-2024 Annual Security Report.

This report contains important information about safety and security at EIC. In addition to providing statistics about crime and fire safety on the EIC campus for the past three years, it also describes the many ways we strive to keep the EIC Community safe with our crime prevention and security programs.

Eastern International College does not maintain on-campus student housing; therefore, the institution is not required to produce an Annual Fire Safety Report. This document constitutes the Annual Security Report (ASR) as required by the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act.

If you have any questions about any of the information provided in this material, please contact the Campus Director at 201-216-9901 or email eiccampus.director@eiccollege.edu.

DESCRIPTION OF THE FACILITIES AND EQUIPMENT

The Jersey City campus building, located at 684 Newark Avenue, is approximately 34,000 square feet and comprises three floors. It is furnished with the latest technology and resources appropriate to EIC programs. The building houses seven (7) classrooms, five (5) labs/computer labs, and thirty (30) dental hygiene workstations.

The campus offers students and faculty sufficient access to desktop computers, overhead projectors, library resources, 50 workstations in the library with computers, monitors, mice, and keyboards, information technology and library resources, and plastic models to facilitate hands-on, effective teaching and learning. Laboratories are well-equipped to meet training needs. For example, the phlebotomy laboratories are equipped with arm models and phlebotomy supplies; patient care laboratories are equipped with hospital beds and other related equipment; the dental hygiene laboratory is equipped with X-ray machines and patient clinical areas; the ultrasound laboratories are equipped with six (6) ultrasound machines; and EKG machines and supplies are available for laboratory activities and tutoring.

The nursing lab is equipped with four (4) simulated hospital patient care settings, each complete with an electronic bed, over-bed table, bedside stand, headwall containing a blood pressure system, suction, air/oxygen outlets, and equipment board containing otoscopes and ophthalmoscopes. The laboratory is equipped with wireless access to the campus network and is a smart classroom with a large screen and ceiling-mounted data projector. The Nursing department also has two simulation manikins along with software components to make the manikins fully functional. The laboratory also serves as a classroom, accommodating 24 students with tables and chairs.

The entire third floor of the Jersey City site is devoted to the Dental Hygiene Program. The 11,300 square foot space houses the Dental Hygiene Program is equipped with 30 chairs in its hygiene clinic, seven (7) radiology rooms, one (1) Panorex suite, two (2) sterilization rooms, a student and faculty simulator laboratory, classrooms, faculty office spaces, storages, and the dental clinic reception area. The lab currently has twenty (20) student dental simulators and one (1) instructor simulator. These simulators provide a realistic learning experience to develop the necessary motor skills and clinical

knowledge. The Clinical facility is equipped with computers and patient monitors at every station. Digital radiographs can be brought up on the computer screen for treatment planning and patient education, while digital patient record keeping instills a paper-free environment.

The campus building has a lounge available for student use. Although the lounges offer vending machine options, the campus is in an urban location that affords students access to a vast array of dining and refreshment opportunities. The campus is accessible through public transportation,

which is important because parking is extremely limited. The building is appropriately furnished for administrative operations. Faculty and advisors have access to private areas to secure their files and other areas to meet with students to discuss sensitive material, especially when discussing items related to student privacy.

SAFETY, SECURITY, AND EMERGENCY OPERATIONS PLAN POLICY

Purpose and Goals of the Safety, Security, and Emergency Operations Plan.

The purpose of the Safety, Security, and Emergency Operations Plan is to ensure the safety of students, faculty, staff, and visitors to the College campus in the event of an emergency. The plan describes emergency communication, response, and evacuation procedures. The plan considered the requirements detailed in P.L2011, Chapter 214, approved on January 17, 2012, Assembly, No. 2405.

The goals are to:

- Protect Lives and Prevent Injury
- Protect property
- Identify essential functions, programs, personnel, and procedures to implement the plan.
- Preserve organization throughout, assign authority and lines of succession
- Ensure continuity of all operations, including facilities, databases, records, and communications
- Provide a safe and healthy environment for students, administration, faculty, and staff
- Assure consistency with local authorities

Copies of the ASR Plan are maintained in the administration offices, library, and available at <https://eicollege.edu/campus-safety-and-security-plan-manual/> and have been distributed to every student and employee on an annual basis and is available to prospective employees and students at their request.

The Annual Security Report is distributed electronically to all students and employees via their official EIC email accounts by September 30 each year. EIC also provides notification of the availability of the report to prospective students and employees through the Admissions and Human Resources offices. Paper copies are available upon request from the Office of the Campus Director, 684 Newark Avenue, Jersey City, NJ.

REPORTING CRIMINAL ACTIONS OR OTHER EMERGENCIES

A safe environment is everyone's responsibility. Students, faculty, and staff are encouraged to report all criminal acts, suspicious activities, or emergencies promptly and have the right to report these matters confidentially. Victims or witnesses to a crime are encouraged to file a report of the incident. Reports can be filed on a voluntary, confidential basis for inclusion in the annual disclosure of crime statistics by contacting the Campus Director. Reports are kept in a secure location in the office of the Campus Director. Names of victims or witnesses are not disclosed in the crime report. It is the policy of Eastern

International College that all criminal acts or other emergencies be properly documented and reported to local authorities as required by law.

Students and employees should promptly report all criminal actions and emergencies occurring on or around Eastern International College facilities to the Campus Director either in person or by calling 201-216-9901 or emailing eiccampus.director@eicollege.edu. If the Campus Director is not available, you may contact the Dean of Academic Affairs and the Jersey City Police Department by dialing 911. For a complete listing of all Campus Security Authorities, please see page 2, under Campus Law Enforcement.

In the event of fire or medical emergencies, staff and employees should contact the Jersey City Police Department by dialing 911 and then notify the Campus Director.

VICTIM NOTIFICATION

Eastern International College will, upon written request, disclose to the alleged victim of a crime of violence, or a non-forcible sex offense, the report on the results of any disciplinary proceeding conducted by Eastern International College against a student who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased as a result of such crime or offense, the next of kin of such victim shall be treated as the alleged victim for these purposes.

POLICIES FOR PREPARING THE ANNUAL DISCLOSURE OF CRIME STATISTICS

All incidents are reported and documented on the Campus Incident Report, which is sent to the Campus Director. Reports are kept in a secure location in the Campus Director's office. The statistics included in the annual crime report are compiled from campus crime statistics and data provided by campus security authorities, local police departments, and other relevant sources, as directed by the Campus Director.

SECURITY AND ACCESS TO CAMPUS FACILITIES

It is the policy of Eastern International College that access to all campus facilities be limited to authorized personnel, students, and invited visitors. Visitors are subject to the college's policies and conduct codes at all times. Students and employees are responsible for the conduct of their guests at all times. The Jersey City campus is afforded with access control identification cards for all employees and students. Students, staff, and faculty are required to show a valid Eastern International College identification card to gain access to campus facilities or services and may be subject to search. Cameras are strategically located throughout the building and grounds. Alarms with central station coverage are also provided. The College continuously reviews any need for additional security services on campus.

ACCESS TO THE ACADEMIC BUILDINGS

Security Desk is located on the first floor of the main building. After hours, the building is protected with electronically locked security doors and devices, including cameras, and proper procedures are followed to ensure limited access to secured areas. Exterior lighting is provided around the building and

parking areas, and shrubs and hedges are kept low for safety reasons. Suspicious persons may be questioned or asked to leave by security personnel.

CAMPUS SECURITY AND LAW ENFORCEMENT

Persons employed as security personnel are instructed in security, security problems, specific college rules and regulations, and the proper procedures for enforcing them. These procedures, rules, and regulations are reviewed periodically to ensure that security needs are being met. Security personnel on campus report directly to the Campus Director.

Unarmed security personnel at the college are present at the college's direction and are tasked with assisting students, faculty, and staff of Eastern International College. Someone is on duty during the hours the building is occupied. They are responsible for ensuring that persons entering the building are employees, students, their families, or invited guests. They are authorized to request identification from individuals unfamiliar to them, and identification is required of all individuals arriving or leaving after the building is secured. They have the authority to evict unauthorized persons from the premises. Students are advised to carry their Eastern International Photo ID card at all times and to present it upon request. Security personnel may not make arrests, but are instructed to promptly contact the Jersey City Police Department and the Campus Director if any illegal activity occurs.

Campus Security Authorities at Eastern International College include security officers and any official of the institution who has significant responsibility for student and campus activities, including student discipline and student judicial affairs. The president or their designee may identify other officials as deemed necessary. Eastern International College Campus Security Authorities are:

Title
CEO
President
Campus Director

All members of the campus community are encouraged to report crimes or criminal activity to any of the campus security authorities listed below. This list of Campus Security Authorities is subject to modification and is not intended to be all-inclusive due to changes in responsibilities within the institution.

In accordance with the Clery Act regulations, Campus “Professional Counselors”, when acting as such, are not considered to be a campus security authority and are not required to report crimes for inclusion into the annual disclosure of crime statistics. Students of Eastern International College have access to our counseling program. You can access the service by emailing maria.billings@eiccollege.edu from your EIC email account.

Please contact the Campus Director with any questions about this service. According to EIC policy, the counselors are encouraged, if and when they deem it appropriate, to inform persons being counseled of the procedures to report crimes on a voluntary, confidential basis for inclusion in the annual crime statistics. To report a crime confidentially, please contact the Campus Director at eiccampus.director@eiccollege.edu.

If a student is a victim of a crime and does not wish to pursue action with Eastern International College or the criminal justice system, they may still want to consider making a confidential report. With the

student's permission, the Campus Director may file a report on the incident's details without revealing the student's identity. The purpose of the confidential report is to comply with the student's wish to keep the matter confidential, while also taking steps to ensure the safety of the student and others. Reports filed in this manner are counted and disclosed in the annual crime statistics for Eastern International College. Reports are kept in a secure location in the office of the Campus Director.

Eastern International College maintains a Crime Log of all criminal incidents reported to the institution. The Crime Log includes the date and time the incident occurred, the nature of the offense, the location of the offense, the offense allegedly committed, and the disposition of the complaint if known. The crime log is updated within two business days of receiving a report and is available for public inspection during normal business hours in the Office of the Campus Director.

RELATIONSHIPS WITH LOCAL AND STATE POLICE

Eastern International College is located in Jersey City, NJ. Eastern International College maintains close working relationships with the Jersey City Police Department with periodic contact initiated by Eastern International College campus security authorities to ensure that the college is aware of criminal offenses and arrests occurring on or near the campus so that they can be properly reported, and if necessary, provide for timely warning reports on crimes that represent a continuing threat. The institution does not have any agreements or memoranda of understanding with law enforcement. The data received from the Jersey City Police Department is maintained in the Campus Director's office.

TIMELY WARNINGS

Timely warnings are provided to give students, faculty, and staff notification of crimes that have occurred in the institution's geographic area and have been reported to campus security authorities or to local police agencies and are considered by the institution to represent a serious or continuing threat to students and employees. Timely warnings are not limited to violent crimes or crimes against persons, but may be threats to persons or to property. For example, a rash of burglaries or motor vehicle thefts may warrant a warning if they pose a continuing threat to the campus community.

The decision to issue a timely warning is based on the nature of the crime, the continuing danger to the campus community, and the possible risk of compromising law enforcement efforts. The timely warning should allow the members of the campus community to protect themselves. Timely warning reports are disseminated to the campus community in various ways to ensure that the warning reaches the entire campus community. The timely warning includes information about the crime that triggered the timely warning and all information that will promote safety and aid in the prevention of similar crimes. Once Eastern International College determines the content of the warning, timely warning reports are provided through various mechanisms, including 'EIC Campus App', the student portal site, the school website, email, posters, letters, flyers, and digital signage.

Information regarding registration for the EIC Campus App is available under the section of the Clery Report titled "Emergency Notification" and in the Campus Director's office.

Call 9-1-1 to report all emergencies, including fire, injuries requiring medical assistance, bomb threats, hazardous materials incidents, or any other incident requiring rapid response. Provide all requested information, including name, location, nature of the emergency, and contact information.

PROGRAMS TO INFORM STUDENTS ABOUT CAMPUS SECURITY

All new Eastern International College employees and students are instructed on crime awareness, prevention, and campus security during new student and employee orientation. They are encouraged to take responsibility for their own security, as well as the security of their fellow employees and classmates.

Eastern International College provides presentations on campus safety and security every semester. These presentations are open to all students, staff, and faculty and include a description of campus security policies and procedures, suggestions on how to avoid becoming a crime victim, campus evacuation plans, and procedures for reporting any criminal activity or emergency.

Eastern International College Campus Director, as well as the Dean of Academic Affairs, encourage victims or witnesses to report crimes on a voluntary, confidential basis for inclusion in the annual disclosure of crime statistics. However, the names of victims or witnesses who provide information on criminal offenses are not disclosed in the annual disclosure of crime statistics and are maintained by Eastern International College in a secure location in the Campus Director's office.

PROGRAMS TO INFORM STUDENTS AND EMPLOYEES ABOUT THE PREVENTION OF CRIMES

Eastern International College also provides educational safety programs to the staff, faculty and students at various intervals each year. These programs are designed to heighten awareness of crime and its prevention. These educational safety programs are conducted by officials. Topics included in these informational programs are personal safety, living in a city, crime prevention, and basic safety.

Students are requested to review Eastern International College's Catalog where sections discussing Crime Awareness and Campus Security and Student Conduct Policy can be found. Employees are requested to review Eastern International College's Employee Handbook where information regarding Standards of Conduct and Safety can be found.

Prevention and awareness programs are provided not only to students but also to all faculty and staff. EIC conducts annual employee training sessions covering workplace safety, sexual harassment and Title IX responsibilities, drug- and alcohol-free workplace policies, and active shooter/lockdown drills. Records of attendance and program content are maintained by the Human Resources office.

OFF-CAMPUS STUDENT ORGANIZATIONS

At the present time, Eastern International College does not have any off-campus student organizations.

DRUG AND ALCOHOL POLICIES

In keeping with section 120(a) through (d) of The Higher Education Act of 1965, as amended, including the Drug-Free Schools and Communities Amendments of 1989 (Public Law 101-226), a "Drug Free Schools and Campuses" publication, the Drug Prevention Policy, is provided to all Eastern International College students and employees annually.

Pursuant to federal and state drug laws, employees and students are prohibited from the unlawful manufacture, distribution, possession, sale, or use of illicit/illegal drugs. Eastern International College also enforces state laws regarding underage drinking. This prohibition applies while on the property of Eastern International College or when participating in any institutional activity. Students or employees

who violate this policy will be subject to disciplinary action up to and including expulsion from Eastern International College or termination of employment.

For more information, please refer to the Drug and Alcohol Prevention Program and the Drug-Free Workplace and Campus Program.

<https://eicollege.edu/catalogs/>

In compliance with the Drug-Free Schools and Communities Act (DFSCA), Eastern International College conducts a biennial review of its Drug and Alcohol Abuse Prevention Program (DAAPP) to evaluate effectiveness, identify necessary improvements, and ensure enforcement of disciplinary sanctions. The biennial review report is available upon request from the Office of the Campus Director.

WEAPONS POLICY

Possession or use of firearms, fireworks, ammunition, or other dangerous weapons or materials is prohibited on Eastern International College property and at college-sponsored activities.

PROGRAMS AND PROCEDURES REGARDING SEXUAL VIOLENCE

Dating Violence, Domestic Violence, Sexual Assault, and Stalking are prohibited by the institution and are incompatible with the institution's goal of providing a healthy educational environment for students, faculty, staff, and guests. Sexual offenses involve the physical contact of a sexual nature, which is against one's will or without one's consent. Consent requires a voluntary, positive agreement between the participants to engage in specific sexual activity. Sexual activity that is nonconsensual would include, but is not limited to:

- nonconsensual sexual intercourse or penetration (vaginal, oral, or anal) by any means;
- nonconsensual sexual contact (any touching of intimate body parts with any body part or object without consent);
- sexual contact with a person while knowing or having reason to know that the person is incapacitated by any means, including alcohol or other drugs.

Sexual violence can be perpetrated by a stranger or an acquaintance. Both men and women can be victims or perpetrators.

I. Domestic Violence:

A. A felony or misdemeanor crime of violence committed—

1. By a current or former spouse or intimate partner of the victim;
2. By a person with whom the victim shares a child in common;
3. By a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner;
4. By a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred, or
5. By any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

II. Dating Violence

A. Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim.

1. (i) The existence of such a relationship shall be determined based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.
2. (ii) For the purposes of this definition
 - a) Dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse.
 - b) Dating violence does not include acts covered under the definition of domestic violence.

I. Sexual Assault

A. An offense that meets the definition of rape, fondling, incest, or statutory rape. Any sexual act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent.

1. Fondling: The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.
2. Incest: Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
3. Statutory Rape: Sexual intercourse with a person who is under the statutory age of consent.

II. Stalking

A. Engaging in a course of conduct directed at a specific person that would cause a reasonable person to—

1. Fear for the person's safety or the safety of others; or
2. Suffer substantial emotional distress.

B. For the purposes of this definition—

1. Course of conduct means two or more acts, including, but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action, method, device, or means, follows, monitors, observes, surveils, threatens, or communicates to or about a person, or interferes with a person's property.
2. Reasonable person means a reasonable person under similar circumstances and with similar identities to the victim.
3. Substantial emotional distress means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.

Educational programs promoting the prevention and awareness of rape, acquaintance rape, domestic violence, dating violence, stalking, and other sex offenses are provided to all incoming and current students and new and current employees annually. The educational programs:

- Identifies domestic violence, dating violence, sexual assault and stalking as prohibited conduct;
- Defines what behavior constitutes domestic violence, dating violence, sexual assault, and stalking;

- Defines what behavior and actions constitute consent to sexual activity in New Jersey
- Provides safe and positive options for bystander intervention that may be carried out by an individual to prevent harm or intervene when there is a risk of domestic violence, dating violence, sexual assault, or stalking against a person other than the bystander. For instance, in a situation involving sexual assault, dating violence, or stalking, a bystander should minimize risk and:
 - Approach everyone as a friend.
 - Not be antagonistic;
 - Avoid violence;
 - Be honest and direct whenever possible.
 - Recruit help, if possible;
 - Keep safe, and
 - If things get out of hand, contact the police.
- Provides information on risk reduction so that students and employees may recognize warning signs of abusive behavior and how to minimize the risk of potential attacks. Domestic and dating abuse often escalates from threats and verbal abuse to violence. And, while physical injury may be the most obvious danger, the emotional and psychological consequences of domestic and dating violence are also severe.
 - Warning signs of dating and domestic violence include:
 - Being afraid of your partner;
 - Constantly watching what you say to avoid a “blow up;”
 - Feelings of low self-worth and helplessness about your relationship;
 - Feeling isolated from family or friends because of your relationship;
 - Hiding bruises or other injuries from family or friends;
 - Being monitored by your partner at home, work, or school; and
 - Being forced to do things you don’t want to do.
- If you are being abused or suspect that someone you know is being abused, speak up or intervene.
 - Get help by contacting the Campus Director or other Eastern International College Officials
 - Learn how to look for “red flags” in relationships so you can learn to avoid some of those characteristics in future partners
 - Consider making a report with local police or campus security
 - Consider getting a protection-from-abuse order or a no-contact order from a local judge or magisterial justice; and
 - Trust your instincts—if something doesn’t feel right in a relationship, speak up or end it.

It is the student(s) option to notify the appropriate law enforcement authorities, including on-campus security authorities and local police. At the student’s request, the Campus Director or other Eastern International College officials will assist in notifying the proper authorities. Victims of sexual assault or rape should follow these recommended steps:

- Go to a safe place following the attack.

- Do not shower, bathe, or destroy any of the clothing you were wearing at the time of the attack. It is important that evidence be preserved for proof of a criminal offense or assistance in obtaining a protection order.
- Go to a hospital emergency room for medical care.
- A medical examination is the only way to ensure you are not injured, and it could provide valuable evidence should you decide to prosecute. Even if you do not opt for forensic evidence collection, health care providers can still treat injuries and take steps to address concerns of pregnancy and/or sexually transmitted diseases.
- Call someone to be with you; you should not be alone.
- You are also encouraged to preserve evidence by saving text messages, instant messages, social networking pages, other communications, and keeping pictures, logs, or other copies of documents, if they have any, that would be useful to hearing boards/ investigators or police.

It is also recommended that victims call the Rape Crisis Hotline at (888) 241-7273. It is open 24 hours a day, and their counselors can help answer medical and emotional questions at any hour and in complete confidence. Reporting the rape to the police is up to the victim, but it is important to remember that reporting a rape is not the same as prosecuting a rape. Victims are strongly encouraged to call the police and report the rape. If the victim requests, Eastern International College staff will assist the victim in notifying law enforcement authorities. If the victim needs additional counseling services beyond those identified below, Eastern International College will assist in identifying off-campus counseling or mental health services.

If the victim does not want to pursue action with Eastern International College's system or the criminal justice system, the student still may want to consider making a confidential report. With the student's permission, the Campus Director can file a report on the details of the incident without revealing the student's identity. The purpose of the confidential report is to comply with the student's wish to keep the matter confidential, while taking steps to ensure the safety of the student and that of others.

Any member of the college community may file a complaint against any student, staff, or faculty member.

- The complaint shall be prepared in writing or in an incident report and directed to the Title IX Coordinator or his/her delegate.
- The written complaint or incident report should include the nature of the offense, date, approximate time, and location of the incident. The name of the victim, offender, and any witness/s may be included.

After any campus sexual assaults are reported, the victims of such crimes have the right to request that Eastern International College personnel take steps or actions reasonably feasible to prevent any unnecessary or unwanted contact or proximity with alleged assailants. These measures may include:

- Providing an escort to ensure the alleged victim can move safely between classes and activities.
- Ensuring that the alleged victim and the alleged perpetrator do not attend the same classes.
- Providing referral to counseling services or providers.
- Providing academic support services, such as tutoring.
- Arranging for the victim to re-take a course or withdraw from a class without penalty.

In addition, Eastern International College will take the necessary measures, within reason, to comply with any protection orders, no-contact orders, restraining orders, or similar lawful orders issued by a criminal, civil, or tribal court that Eastern International College becomes aware of.

Victims will receive written notification about options for and available assistance in changing academic, living, transportation, and work situations, if requested by the victim.

The Rape, Abuse, & Incest National Network (RAINN), organizes the National Sexual Assault Telephone Hotline. The Hotline is a referral service that can put you in contact with your local rape crisis center. You can call the Hotline at 1-800-656-4673, or access RAINN's <https://rainn.org/help-and-healing/hotline/>

Written notification to students and employees about their rights and options regarding existing counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, student financial aid, and other services available for victims on campus and in the community will be provided.

PROCEDURES TAKEN BY EASTERN INTERNATIONAL COLLEGE ONCE SEXUAL ASSAULT, DATING VIOLENCE, DOMESTIC VIOLENCE, OR STALKING HAS BEEN REPORTED; DISCIPLINARY ACTION AND SANCTIONS

Upon learning of possible sexual violence involving a student, regardless of whether the victim chooses to report the incident to law enforcement, Eastern International College will take immediate action to investigate or otherwise determine what happened. Such action may include, but is not limited to, speaking with the alleged victim, hereby referred to as the “Complainant”, the alleged perpetrator, hereby referred to as the “Respondent”, and other potential witnesses as appropriate, and reviewing other evidence if available.

Title IX Compliant Process can be found on EIC website:

<https://eicollege.edu/current-students/title-ix/compliance-process/>

Eastern International College strictly prohibits retaliation against any individual who reports a crime, files a complaint, or participates in an investigation under the Clery Act, Title IX, or other institutional policies. Retaliation includes intimidation, threats, harassment, coercion, or adverse action against a reporting party or witness. Any act of retaliation will result in disciplinary action, up to and including termination or expulsion.

INFORMATION REGARDING REGISTERED SEX OFFENDERS

Information regarding registered sex offenders under section 170101 (j) of the Violent Crime Control and Law Enforcement Act of 1994 is available from Jersey City Police Department and online at:

The National Sex Offender Public Website

<https://www.fbi.gov/how-we-can-help-you/scams-and-safety/sex-offender-registry>

CRIME STATISTICS

Statistics are provided for your information in compliance with the Jeanne Clery Disclosure of Campus Security Act and Campus Crime Statistics Act. Eastern International College prepares the crime statistic policies annually by gathering all reported data and preparing a report for its employees and students. Moreover, local/state police agencies are contacted by Campus Director to maintain a working relationship and formulate statistics for the annual crime statistics report. The chart includes statistics available to Eastern International College concerning the occurrences on Eastern International College's campus, non-campus building(s) or property(ies), and on public property, which were reported to the local police agencies or the institution.

REPORTING AREA

Eastern International College reports statistics from all property owned or controlled by the college. Information relative to areas adjacent or contiguous with Eastern International College facilities has been provided by Jersey City Police Department.

For purposes of the Clery Act, Eastern International College campus is defined as:

Main Academic Facilities: 684 Newark Avenue, Jersey City

Public Property: Sidewalks along 684 Newark Avenue, Jersey City

Adjacent Areas: 678 Newark Avenue, Jersey City

700 Newark Avenue, Jersey City

In compliance with federal regulations, Eastern International College defines its Clery geography as follows:

- Campus: All buildings and property owned or controlled by the institution within the reasonably contiguous geographic area of 684 Newark Avenue, Jersey City, NJ.
- Non-campus property: EIC does not currently control or own any separate buildings or facilities outside its main campus that are used for educational purposes or recognized student organizations.
- Public property: The sidewalks, streets, and public areas immediately adjacent to the campus property, including 678 Newark Avenue and 700 Newark Avenue, Jersey City.
Maps of the campus are provided in Appendix A.

EMERGENCY NOTIFICATION AND EVACUATION PROTOCOL

The emergency response and evacuation procedures are publicized annually to all students and faculty through the dissemination of this report via email.

Emergency Notification

At Eastern International College, the safety of our students, faculty, and staff is of primary importance, and we are all committed to preventing situations that could cause harm to any member of our

community. Sometimes emergencies do occur, however, and in the event of an emergency, it's critical to stay informed. That's why Eastern International College offers an electronic emergency notification system via its EICollege Campus App.

The President's Office and the Campus Director's Office shall maintain a list of emergency telephone numbers.

The list shall include telephone numbers for:

- local fire department
- local police department
- local hospital
- landlord
- poison control 973-926-8008
- American Red Cross 973-797-3340 (also an office on-site)
- local radio stations 877-657-8676 Radio 101.5
- local television stations (to be handled by External Affairs and the President's office)
- utility companies PSEG

Process Used To Confirm That There Is A Significant Emergency Or Dangerous Situation

In the event of a report of a dangerous or emergency situation to any staff member, the staff member will contact the Campus Director or any other EIC Emergency Response Team (CEO, President, Campus Director) to report the situation. The EIC Emergency Response Team member will then review the situation, and if appropriate, confer with local law enforcement or other first responders, to confirm the issue(s) involved and determine if activation of the Emergency Notification system is warranted.

Process Used To Determine The Appropriate Segment(S) Of The Campus Community To Receive Notification

In the event of a confirmed emergency situation, the EIC Emergency Response Team will determine the appropriate segments of the campus population to receive notification and determine the content of the notification (i.e., how much information is appropriate to disseminate at different points in time), which will then be passed on to the staff members for immediate dissemination to the campus community via blast email and/or verbally to all students/staff present on campus providing the notification would not compromise the ability to contain the emergency or endanger additional students or staff members. If appropriate, the Campus Director will activate the EIC Campus App. The only reason that Eastern International College would not immediately notify the campus community is if doing so would compromise efforts to assist a victim, contain the emergency, respond to the emergency, or otherwise mitigate the emergency.

The following individuals are responsible for determining the validity of an emergency or dangerous situation and initiation of the Emergency Notification system in order of priority:

- CEO
- President
- Campus Director

Emergency Response Team

The EIC Emergency Response Team is responsible for preparing, mitigating, responding to, and recovering from an emergency, including:

- Ensuring that all elements of this plan are reviewed and updated as needed, but at least annually.
- They assign roles and responsibilities to school personnel in the event of a crisis and conduct training for them to perform those responsibilities.
- Organizing practice emergencies to test the efficiency and appropriateness of the elements of this disaster recovery plan.
- Acting as centralized management during a time of crisis until normal operations have resumed and

The team members shall receive annual training concerning these responsibilities.

The EIC Emergency Response Team includes:

CEO:	Dr. Bashir Mohsen
President:	Dr. Julius Wangiwang
Campus Director:	Angelique Bucoy-Oropel, MHA

Within the Emergency Response Team, the Jersey City chain of command is as follows:

- CEO
- President
- Campus Director

The Campus Director of the Emergency Response Team shall be responsible for maintaining a record of the team's actions.

PROCEDURE USED TO NOTIFY THE CAMPUS

Upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or staff occurring on the campus, Eastern International College will immediately notify the campus community, unless issuing a notification will compromise efforts to contain the emergency.

Eastern International College will utilize its Senior Staff and Executive Committee members to inform all students and employees on campus of the need to evacuate the premises to a safe location immediately. If the situation allows the following steps will be taken:

, the Campus Director will also immediately notify via the EIC Campus App to send out a notification of the need to evacuate the campus to the designated contact information within the app. Depending upon the nature of the emergency, the EIC Emergency Response Team or the senior staff member on campus will determine if the notification would compromise the ability to contain the emergency or endanger additional students or staff members.

Campus Closing

If the campus must be closed, the campus closing, and information shall be communicated via college app, email, radio and voice message system. A designated individual from the school shall:

- The Office of the Campus Director will initiate a message through the EICollege App
- The Office of the Campus Director will change the telephone mail message for the main line, advising callers that the campus is closed and other important information.
- External Affairs will update the website as soon as possible with information for employees and students regarding the closing.
- The IT director or designee will send all employees and students a mass email with the necessary information.
- The Office of the Campus Director will contact local authorities (e.g., the police department) to advise them of the campus closing.
- The Office of the Campus Director may contact local radio and television stations and ask for a public service announcement regarding the school closing to be made.

Campus Closing Communications

- News 12 NJ
- NJ 101.5 FM, www.nj1015.com
- College-wide text messages through the EICollege app
- Eastern International College Website www.eicollege.edu and social media
- Main Campus Telephone Numbers: Jersey City 201-216-9901

Evacuation Procedures

In the event of an emergency that requires the evacuation of the premises, an alarm will sound in the building. This is the signal for all employees, students, and residents to evacuate the building. All individuals without emergency assignments shall remain outside the building until authorized to re-enter by the appropriate personnel.

Each room has a floor plan of the building posted near the entrance to the room. The evacuation route and the nearest emergency exit shall be highlighted on the floor plan, as well as the locations of stairwells. The floor plan shall also designate a meeting place outside of the building for all room occupants. All employees should familiarize themselves with the evacuation routes, emergency exits, stairwell locations, and designated meeting places. Students shall be advised of the floor plan's existence and be asked to familiarize themselves with the information in the event of an emergency.

Instructors shall be responsible for the safe evacuation of their classrooms. Supervisors shall be responsible for safely evacuating their work area(s). Do not use elevators; direct all employees and students to the nearest stairwell for safe exit from the building. Instructors and supervisors, before leaving the building, shall ensure that:

- the room is evacuated in a calm and orderly manner
- all windows are shut
- all electrical equipment is turned off

- all students/employees are evacuated through the nearest emergency exit
- all classroom/office doors are closed but unlocked.

Once outside, the instructors/supervisors shall ensure that all students/ employees are safely outside the building. Instructors should bring attendance sheets to perform roll calls outside the building. Report missing students/employees to a member of the Emergency Response Team. Instructors, supervisors, and the Emergency Response Team personnel shall not allow anyone to leave the campus except to receive medical attention.

Each section of the building shall have a designated individual who will serve as a warden in the event of an emergency. The Emergency Response Team will maintain a list of those acting as wardens. The wardens shall be responsible for sweeping through their section of the building to make sure that all students/employees have been evacuated. The wardens will then report to a designated member of the Emergency Response Team to advise that the section of the building is clear.

If an employee or student is unable to safely exit the building under his/her own power, then the warden shall assist if safe to do so or instruct the person with alternative options. The warden shall immediately find a member of the Emergency Response Team or emergency personnel (such as a fireman) and report the exact location of the person in need of evacuation assistance.

Wardens:

Bashir Mohsen, Julius Wangiwang, Angelique Bucoy-Oropel, Alaa Mohsen

To defend in place, the person should call 911 from the room or a cell phone to report their exact location. If smoke is present, seal doors/transoms with towels, preferably wet; open a window for fresh air, and breathe through a wet towel, if available. Hang a brightly colored or contrasting object from the window to alert emergency personnel of the location and stay low until help arrives.

Maintenance personnel, along with public authorities, shall check all rooms, hallways, and stairwells. No one else should enter the building until it has been determined that it is safe for re-entry. A member of the Emergency Response Team shall be responsible for communicating that the building is safe for re-entry.

If the Jersey City officials order an evacuation, the emergency response organization, the Incident Commander for the authority having jurisdiction, should identify the route and location of the nearest evacuation shelter.

Lockdown Procedures

There are several emergencies, such as a hostile intruder, terrorist attack, etc., where an evacuation of a building is not advised. **All lockdown activities are coordinated with the Jersey City Police Departments.** In such situations, the procedures outlined below are to be followed until additional direction is provided by the Police:

- The individual(s) making the discovery of a situation that may require emergency lockdown shall immediately contact (campus/school security or other office) and provide as much information as possible. If the situation involves an intruder, the individual(s) making the discovery should NOT attempt to intervene. At a minimum, the individual(s) should provide a description of the intruder, any specific characteristics (height, weight, hair color, race, and type and color of clothing), type of weapon(s), if any, and nature and location of the incident.
- An emergency lockdown is announced internally and in the global communications system.
- Once the lockdown has been communicated or the need for a lockdown has been discovered, the following procedures shall be followed by students, faculty, and staff members:
 1. Classrooms, offices, conference rooms, and other doors are to be locked and then barricaded if possible.
 2. Windows and window treatments are to be closed, and any see-through windows in the office are to be covered with paper or other material.
 3. All lights are to be turned off.
 4. All individuals are to crouch down in areas that are out of sight of doors and windows and remain quiet.
 5. All individuals are to shelter in place and should not leave the room or building until they receive official notification that the danger has passed.
 6. Individuals finding themselves in an outdoor area during a lockdown situation are to immediately take cover and should not attempt to enter a building until the authorities have made an "all-clear" announcement.
 7. If available, radios, two-way radios, or cell phones are to be turned on for continuous updates.
- Campus Security posts to ensure that no one enters the building until emergency services personnel arrive and the area is determined to be safe.
- The President's Office and External Affairs are responsible for coordinating information and assistance with emergency service authorities once they arrive on the scene.
- Only trained law enforcement personnel are authorized to perform a methodical search of the building in which the hostile intruder(s) is/are located.
- Under no circumstance should a fire alarm be activated. Should a fire alarm sound during a lockdown situation, students, faculty, and staff members should not evacuate the building unless they have firsthand knowledge that there is a fire in it or have been advised by the authorities to do so.
- No attempt shall be made to evacuate the building unless students, faculty, and/or staff members are in a room or immediate area where an immediate danger situation exists, such as shots being fired.
- Campus Security will notify reception when re-entry to the building can be made, and the class and office areas are safe to open. There is no specified time limit for when students, faculty, and staff are permitted back into or exit the isolated area. This will depend solely upon the information received and the findings of local authorities.

Training and Drills

Training is provided in the form of procedural review and a formal walkthrough drill with the EIC Community. The facilities and security office will review findings immediately following each drill and make communication and/or procedural modifications as deemed necessary based on their findings.

Fire Response Procedures

Employees shall never expose themselves to any undue risk. If there is any doubt that you cannot successfully extinguish the fire, immediately pull the nearest fire alarm switch. The location of all alarm pulls and fire extinguishers must be included on the floor plans which appear in every room.

If trapped by fire or heavy smoke, drop to your knees or a crouched position and proceed to the nearest emergency exit. If possible, cover yourself with a wet blanket or towel.

When there is a report of an imminent threat to people or property, call 911 before contacting a member of the Emergency Response Team. If there is no imminent threat, contact a member of the Emergency Response Team for an evaluation of the situation and instructions for further action.

Fire Safety Tips:

1. Get anyone out of harm's way
2. Confine the fire by closing doors as you leave the area
3. Call 9-1-1
4. Notify the Campus Security
5. Provide the necessary information:
6. Location of fire
7. Size or type of fire
8. Your location
9. Go to the predetermined Evacuation Assembly area, located (insert location(s) of the assembly area.
10. Once assembled, help account for occupants and report to the emergency staff if anyone is unaccounted for and possibly still in the building.

If you hear or see a fire alarm:

- Do not assume the fire alarm is a false alarm
- Move to the safest exit
- Close doors as you leave the area
- Exit the building
- Proceed to the designated meeting area
- Wait for further instructions from the Emergency Response Staff or the Fire Department

If you are trapped in an office or other area:

- Wedge a cloth material along the bottom of the door to keep out smoke.
- Close as many doors as possible.
- Call 9-1-1
- Call the Campus Emergency Response Coordinator
- If windows are operable, open them, and if safe, exit through them. Break windows as a last resort.

Medical Emergency Procedures

For life-threatening and other serious medical emergencies requiring an ambulance, call for paramedics immediately (911). Inform a member of the Emergency Response Team, who will be responsible for maintaining order, conducting the preliminary investigation, and notifying the appropriate personnel.

If an employee or student has a serious occupational injury or illness that requires medical attention beyond first aid, call the paramedics for transport to the nearest medical facility. Another employee should never transport an injured or ill employee to a medical facility.

For minor injuries, first aid kits are available at the following locations:

- Clinical Labs
- Front Desk

In some instances, when an employee is injured, the school may be required to complete an OSHA report for the incident. Whenever an employee is injured, please contact a member of human resources to determine whether an OSHA report must be completed.

Employees or students with serious injuries or illnesses that require immediate medical attention more than normal First Aid shall be taken to:

*Jersey City Medical Center
355 Grand Street
Jersey City, New Jersey 07302
201-915-2274*

Nursing Department

Eastern International College's Nursing Department has full-time and part-time faculty who are all master's level trained registered nurses (RNs). If a severe situation arises, these professionals are consulted.

Police Emergency Procedures

Students and employees should not expose themselves to unnecessary risks in a police emergency. In the event of an emergency, notify a security officer or a member of the Emergency Response Team immediately. If necessary, call the Police (911) first and then report the emergency to the security officer or member of the Emergency Response Team.

Police emergencies include but are not limited to:

- intruders and/or trespassers
- assaults or threatened assaults
- stalkers
- robberies
- weapons possession
- intoxication
- illegal drugs
- disruptive, illegal, or suspicious behavior

If the local Police are called, the Police have the authority over the situation. If the Police are not called, the security officer or member of the Emergency Response Team should resolve the situation in a manner that minimizes any threat to students or employees.

Bomb Threat Procedures

If an employee receives a bomb threat over the telephone, the employee shall attempt to memorize everything heard on the phone, such as exact wording, gender of the caller, caller's accent and speech patterns, background noises, reported bomb location and any details about the timing for the bomb explosion. A checklist for recording such information is attached in Appendix C to this plan.

The employee shall inform a member of the Emergency Response Team of the call. The employee SHALL NOT inform any student or other employee of the threat. The Emergency Response Team shall assess the situation, inform the authorities, and activate the evacuation procedures if necessary.

MISSING PERSON NOTIFICATION PROTOCOL

This policy contains the official notification procedures for Eastern International College concerning missing students in accordance with the requirements of the 14 Higher Education Opportunity Act of 2008 (HEOA).

The purpose of this policy is to promote the safety and welfare of the members of our college community through compliance with HEOA requirements. All college students, faculty, and staff shall adhere to this policy. In the event a member of the College community has reason to believe that a student is missing, he or she should immediately call (201)216-9901.

The Campus Director will generate an on-campus report, initiate an immediate investigation to include card swipe activity, video review, and class attendance, and notify the local Police. The Campus Director will closely cooperate with local Police and verify enrollment service records, whether the missing student has designated a confidential emergency contact specifically named for a missing person, and arrange to notify either of the contacts for appropriate emergency notifications.

PUBLIC RELATIONS PLAN

Public/Media Relations Crisis Plan

Pre-emergency

- Identify an off-campus site for the press briefing area (room) in the event that the campus is inaccessible.
- Identify on-campus location for press briefing area (room). Must be a safe distance from the ongoing crisis.
- Designate two or three individuals on the school's emergency response team with public/media relations as their primary responsibility during a crisis. In addition, have someone off-site—and not directly connected to school management—prepared to fill this role, as necessary.
- Since students will serve as unofficial spokespersons during a crisis, they must be kept informed (via both electronic and other means) about all significant developments related to their school.
- Individuals responsible for public/media relations during a crisis must "have a seat at the table" during all campus-wide crisis planning meetings.
- Clearly define the specific roles of legal and EA groups/individuals during a crisis. There must be consensus about who is responsible for what.

- Develop a plan for quickly increasing on-campus security presence in the event of an emergency (additional guards, etc.).
- Ongoing monitoring of key media outlets (via subscription service).
- Establish a separate budget for EA spending during a crisis; this will avoid potential delays caused by the approval process.

During emergency

- School officials must make the safety of all students, faculty, and staff their primary concern (above all other considerations)
- School must safeguard the privacy of all students, faculty and staff involved (and possibly injured), related to the crisis.
- Select a location (away from any danger) for the press briefing area.
- If the press briefing area is on campus, the security guards escort all journalists (print or broadcast).
- If the press briefing area is off campus, have security guards direct all journalists to it (providing directions, as necessary).
- Establish a clearly defined area for journalists, and reporters must be immediately escorted to the briefing area. They must not move unescorted around campus.
- One school representative must always remain in the media briefing room—journalists may only move back and forth between the briefing room and off campus.
- The public/media relations representative on the emergency response team must keep abreast of all developments related to the crisis and ensure that journalists in the briefing room are periodically updated. Information released to the media must be pre-approved through the appropriate chain of command. Only factual details should be provided, both in direct statements and in response to questions—no guessing or supposition.
- As soon as possible, all of the school's available PR/communication experts (handled by External Affairs) must meet face-to-face, if possible, but at least via teleconference.

During / post-emergency—Depending on the specific nature of the crisis, EA must meet with the school administration/emergency response team to assess the overall situation. Then, a statement or release can be developed to brief journalists. In some cases, an ongoing series of statements or updates may be appropriate.

Post Emergency

- EA will conduct a sweeping review and assessment of all media coverage related to the crisis. Respond as appropriate, moving quickly to correct any/all misinformation.
- All the school's EA experts meet to discuss the crisis (What went right? What went wrong? What are the next steps?). Possible adjustments to the protocols of the overall PR crisis plan must be considered.
- Depending on the specifics of the situation, issue follow-up statement(s)/release(s).
- EA will serve as strong advocates for appropriate institution-wide changes to avoid future crisis situations (“those who do not learn from history are doomed to repeat it”).

Overall, Crisis Plan

- Ensure that all key data (records, including contact information) is backed up off-site (i.e., off-site redundancy)

- Work to create a campus-wide culture of openness (ultimately, so students/faculty/staff will never be hesitant or afraid to report something that might be developing into a crisis).
- While multiple committees and groups may be formed to handle various crisis situations, clearly define in advance who will have final decision-making authority, both on campus and off.
- Senior staff to engage in ongoing relationship-building (regular meetings, correspondence) with key emergency responders (fire, Police, ambulance, etc.).
- Have all systems in place so that, during a crisis, appropriate personnel can commandeer – as needed -- the Website, phone services, signage, and Intranet.

SAFETY TIPS

Prevention is your best protection against crime. Here are some precautions you can take to assure greater security.

At Home

- Leave at least one light on, inside and out when you are away. If possible, use a timer to turn lights on and off.
- Keep your doors and windows locked, even if you are at home, and even if you leave for a few minutes.
- NEVER open the door without knowing who is there. Require the caller to identify himself or herself satisfactorily. Use chain bolt when checking ID. If a stranger asks to use a phone, DO NOT PERMIT HIM OR HER TO ENTER. Make the call for that person if you believe it is an actual emergency.
- Keep in touch with your neighbors. Watch each other's apartments and let each other know of anything suspicious.
- Don't give out personal information, such as your address. Report threatening or harassing calls to the police or phone company.

When Walking

- Plan the safest route to your destination and use it. Choose well-lighted busy pathways and streets, avoiding alleys, vacant lots, or construction sites. Take a longer way if it's safer.
- Know your neighborhood and the campus. Find out which buildings are open late (or early) and where you go to summon help if needed.
- Carry your purse close to your body and keep a firm grip on it. Carry a wallet in an inside coat or side trouser pocket, not in the rear trouser pocket.
- Don't flaunt expensive jewelry, clothing, or "flash" cash.
- Have your car or house key in hand and ready as you approach your vehicle or home.
- Never hitchhike.

While Traveling

- Keep doors locked and windows rolled up, especially at stoplights. Always lock your car and take the keys. Keep valuables out of sight in the trunk. Park in areas that will be well-lit when you return. Check the back seat and the area around the car before getting in.
- Car Trouble: Raise the hood. Put on emergency flashers. Stay inside the car and lock the doors. Ask anyone who stops to help to call the police or the nearest service station for you.
- On public transportation, wait in well-lit areas near other people. If someone bothers you, move to a more populated area of the bus or train.

Responding to an Attack

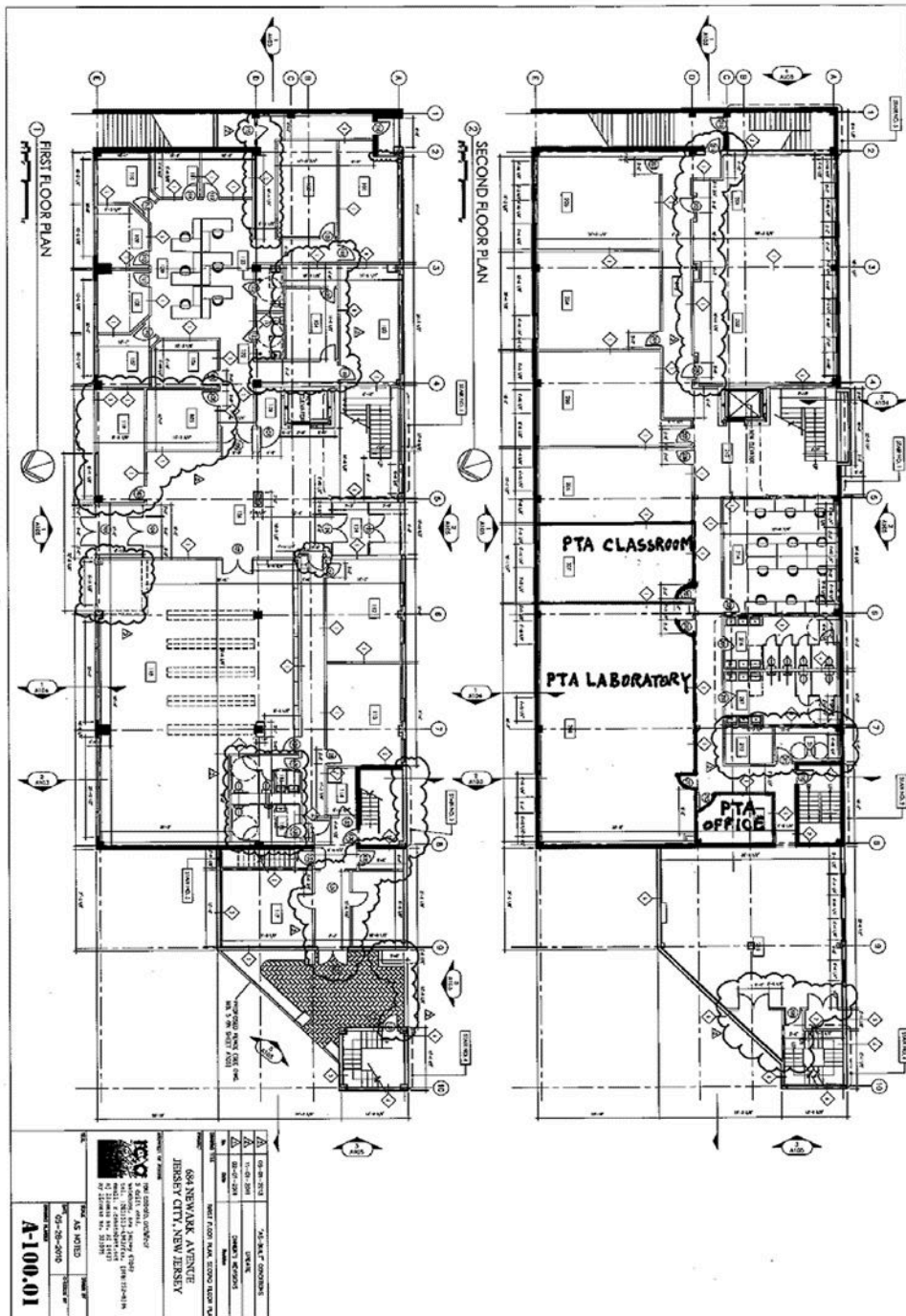
In any situation, your goal is to get away with the least injury to yourself. If an attacker only wants your valuables, give them up. Valuables can be replaced; your life can't. Notify local police immediately.

Learning to defend yourself is a good idea. However, don't overestimate your abilities. It may take lots of practice before you can use the techniques effectively.

Appendix A

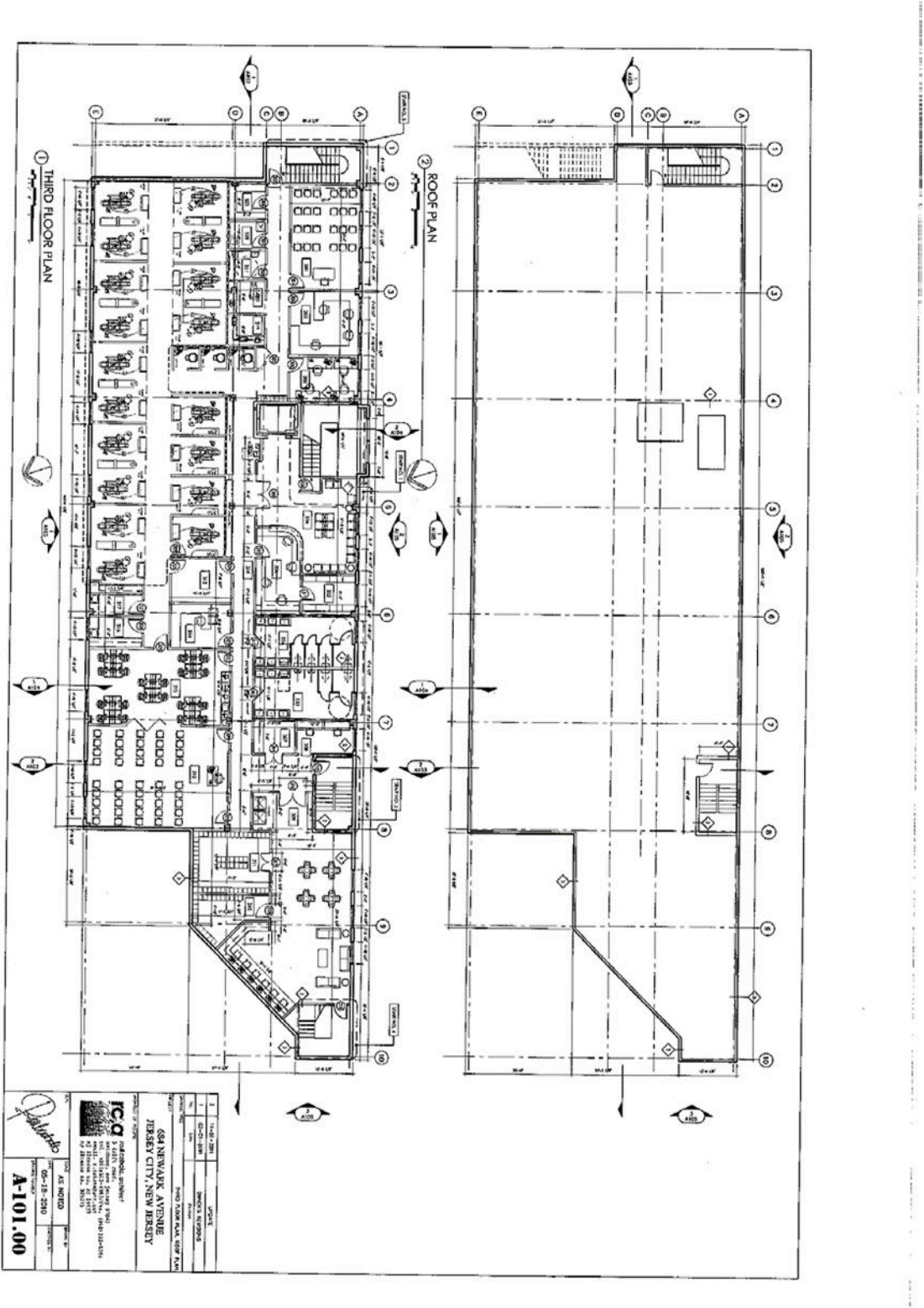
Campus Layout

First and Second Floor



Campus Layout

Third Floor



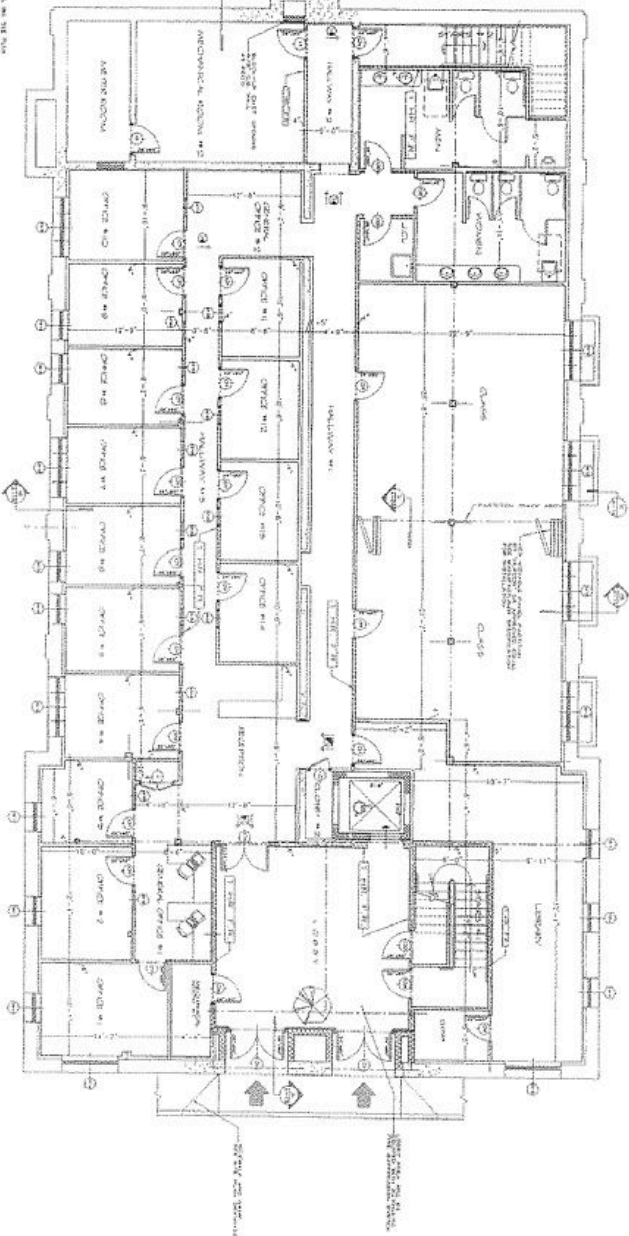
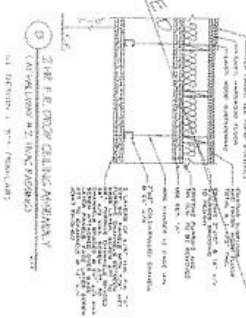
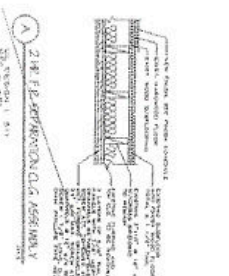
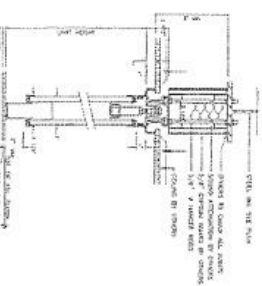
(X)
 NAME: N. WALL, PARTITION DEPT.
 ADDRESS: 1000 N. WALL, PARTITION DEPT.
 CITY: NEW YORK
 STATE: NEW YORK
 ZIP: 10001

ALL EXISTING STEEL, INCLUDING STEEL BEAMS, BRACINGS AND ALL STEERING DEVICES, SHALL BE REMOVED AND ALL STEERING DEVICES SHALL BE REINSTALLED AS FOR A NEW STEERING AND STRUCTURAL CONCEPTION.

AFTER BUILDING WORKS HAS BEEN FINISHED CONTRACTORS TO VERIFY ALL CONDITIONS OF THE STRUCTURE AND TO REPORT TO THE ARCHITECT OF ANY MODIFICATIONS REQUIRED AND OF ANY STRUCTURAL DEFECTS FOUND AND TO REMEDY WITH THE ARCHITECT'S APPROVAL. THE CONTRACTOR SHALL UNDERSTAND THAT THE WORKING UNDER ALL CONDITIONS HAVE BEEN CONDUCTED IN A MANNER ACCEPTABLE TO THE ARCHITECT.

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FOR MORE INFORMATION, CONTACT THE
FIRE MOUNTAIN FIRE DEPARTMENT
AT 708-222-2222



SCROLLING LEVEL PLAN
PROP. 05A

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EXISTING BUILDING ALTERATION & CONVERSION PROPOSAL
TO ACCOMMODATE BUSINESS TRAINING CENTER

¹⁶micro TECH

291 WASHINGTON AVE., OREGONVILLE, N.

BOGDAN CYBO CYBULSKI architect AIA
48 VILLAR LIL, GASTON, NJ 07013 PH: 201 473-8636 FAX: (201) 473-0461

THE CYBO GROUP p.a.

Accueil

Appendix B

General Threat Assessment

Once a visitor, staff member, or student who may pose, or has posed a threat has been identified, the following ten key questions should act as a guide in the assessment of the threat.

- What motivated the individual to make the statement or take the action that caused him/her to come to attention?
- What has the individual communicated to anyone concerning his/her intentions?
- Has the individual shown any interest in targeted violence, perpetrators of targeted violence, weapons, extremist groups, or murder?
- Has the individual engaged in attack-related behavior, including any menacing, harassing, and/or stalking-type behavior?
- Does the individual have a history of mental illness involving command hallucinations, delusional ideas, feelings of persecution, etc., with indications that the individual has acted on those beliefs?
- How organized is the individual? Is he/she capable of developing and carrying out a plan?
- Has the individual experienced a recent loss or loss of status, and has this led to feelings of desperation and despair?
- Corroboration: what is the individual saying, and is it consistent with his/her actions?
- Is there concern among those who know the individual that he/she might take action based on inappropriate ideas?
- What factors in the individual's life and/or environment might increase/decrease the likelihood of the individual attempting to attack?

Appendix C - Screening, Emergency and Outpatient Resources

Screening/Emergency Services/STCF

Jersey City Medical Center

355 Grand Street Jersey City, New Jersey 07302
201-915-2274

Christ Hospital

76 Palisade Avenue Jersey City, New Jersey 07306
201-795-8200

Hoboken University Medical Center

308 Willow Avenue Hoboken, New Jersey 07030
201-714-8900

Outpatient Services

Horizon Health Center Main Facility

714 Bergen Avenue Jersey City,
New Jersey 07306
201-451-6300

Satellite Facility

418 Summit Avenue Jersey City,
New Jersey 07306
201-963-5774

Metropolitan Family Health Network Main Facility

935 Garfield Avenue Jersey City,
New Jersey 07304
201-478-5800

Satellite Facility

5300 Bergenline, Avenue West New
York, New Jersey 07093
201-478-5800

Jersey City Medical Center

355 Grand Street Jersey City,
New Jersey 07302
201-915-2274

Appendix D - College Mental Health Capabilities

Current Laws and Procedures

The College conforms to the requirements of New Jersey State law, which allows for an individual to be involuntarily committed if he/she is unwilling to be admitted voluntarily and is determined to be found, by reason of mental illness, dangerous to self, others or property, and needs care at a psychiatric facility because other services are not appropriate or available to meet their mental health needs. Further, if the need arises to remove an individual from campus, in conformance with New Jersey law, a state or local law enforcement officer is contacted who takes custody of the individual and brings him or her to a screening center if the officer has reasonable cause to believe he/she is in need of involuntary commitment.

Mental Health Awareness Training Program

As part of the College's Student Awareness Program, students are offered educational programs that raise awareness of mental health issues and include the dissemination of information on community-based resources.

The College continues to strengthen relationships with community-based providers. Currently Dr. Maria Billings provides counselling services to student, faculty and staff. Maria Billings can be contacted at maria.billings@eiccollege.edu.

Policy and Procedures Manual

The College has, as detailed in the 2026-2027 Catalog, Employee and Student Handbooks specific and detailed protocols for responding to a variety of crises including campus security, drug related activity and sexual or other forms of harassment or inappropriate behavior.

Mental Health Facility

Hudson County Meadowview Psychiatric Hospital

595 County Avenue Secaucus,

New Jersey 07094

201-369-5256

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The following statistics show the total criminal offenses, hate crimes and arrests/referrals for campus disciplinary action that occurred on the Eastern International College campus, non-campus buildings & property and public property.

Crime Statistic Report for Eastern international College
January 1, 2025 to December 31, 2025